

ADVERSE WEATHER POLICY

Park Spring Primary School



Approved by: Governing Body

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1. Introduction

1.1 The school will make every effort to remain open whenever possible.

1.2 The decision to close the school will be made by the Head Teacher. The school will only be closed if one or more of the following conditions apply.

- Insufficient numbers of staff are able to come in to keep the school running safely
- Conditions on site are dangerous
- Conditions are considered to be, or are anticipated to later become, too hazardous for travel

2. In the Event of Heave Snow Before the School Day

2.1 Families

2.1.1 When school closure is a possibility parents should find out whether the school is open.

Information about any closure will be shared on the local authority (LA) website - <https://www.leeds.gov.uk/schools-and-education/school-closures>, broadcast on local radio stations and sent via text message to families through Teachers2Parents and may also be published on our social media pages.

2.1.2 If it is decided that the school will open, but the road conditions are difficult, families should ring the school to advise that they are likely to be late.

2.1.3 If families assume that the school is closed, but it is actually open, the absence will be recorded as unauthorised unless the Head Teacher is satisfied that there are exceptional circumstances (see paragraph 2.3.2)

2.2 The School

2.2.1 The Head Teacher will decide whether the school will open taking into account the conditions at the school and the ability of staff to get there.

2.2.2 If the Head Teacher decides the school will close, they will update the Local Authority website accordingly and send a text message to staff and families advising them of the closure.

2.2.3 It is important that Families undertake the action at 2.1 above in case the text messaging service is slow due to the number of schools trying to use it.

2.2.4 The school full appreciates that in bad weather children may arrive later than usual.

2.3 Exceptional Circumstances

2.3.1 The School recognises that there may be cases where families are “cut off” due to particular difficulties in the area which they live.

2.3.2 In such cases families should advise a member of the school office or attendance team of their particular circumstances so they can justify to the Local Authority why the absence should be authorised.

3. In the event of heavy snowfall during the school day

3.1 If there is heavy snowfall during the school day, the Head Teacher will decide whether it is necessary to close the school.

3.2 Once a decision has been made we will contact all families informing them of the school closure and ask that families make arrangements for their child(ren) to be collected as soon as possible.

- 3.3** Staff who live the further away or travel by public transport will be permitted to leave at the ***earliest opportunity.***
- 3.4** A skeleton staff will remain in school until all of the children have been collected.
- 3.5** If a parent/guardian contacts school requesting to collect their child(ren) early from school due to bad weather, and a decision has not been made to close school, these requests will be considered on an individual basis.

4. Wet Playtimes

- 4.1** The Head Teacher will decide if the weather is bad enough for a 'Wet Playtime' break.
- 4.2** If a wet playtime is declared children will NOT be left unsupervised. At least one member of staff will remain in the classroom to supervise break with all children remaining in their own class.

5. Wet Lunchtimes

- 5.1** The Head Teacher will decide if the weather is bad enough for a 'Wet Lunchtime'.
- 5.2** If a 'Wet Lunchtime' is declared the Lunchtime Supervisors and staff on rota will supervise the children. Children will NOT be left unsupervised.