

**ALL YOU NEED TO KNOW ABOUT  
SEPTEMBER 2020**



**'ACHIEVING TOGETHER'**

## Message from our Headteacher

Dear Children

We are so looking forward to seeing you all in September. For some of you, you may not have been in school since March and I'm sure that some of you may have anxious thoughts about returning to school. We have spent many hours putting in place measures to ensure that you and the staff will be safe.



The school day will be different to when you left in March but we will be there to help you get used to the new routines. In the letter we sent out before the holidays the key things that you will find different are.

- A staggered start and end of the school day for each year group.
- For the start and the end of the day there will be routes that you will be asked to follow to aid movement and avoid congestion and ensure social distancing where possible.
- When arriving at school parents of Y 1-6 pupils will drop you off at designated stations (where there is hand sanitising for you to use).
- You will be in year group bubbles and you will have your playtime and lunchtimes together.
- If you are in Y1-6 you will eat your lunch in classrooms, children that have been in school during lockdown have said that they have really enjoyed this.
- Your classroom set up will be different to support social distancing.
- There will be lots of opportunities for you to sanitise/wash your hands during the school day.

## THANK YOU FROM PARK SPRING

We would like to start by saying a HUGE thank you to all of our pupils at Park Spring. It has not been an easy time for anyone and we have been so proud of the hard work and effort our pupils have shown. WELL DONE!



We would also like to say THANK YOU to our parents and carers. We truly appreciate all of your support during the pandemic. We really are lucky to have you.

We are so looking forward to welcoming you and your families back in September as you have all been greatly missed. Enjoy the rest of the Summer holidays and see you in September.

## Autumn 1 Diary Dates

Please find below a list of events that will be taking place during this term;

**07.09.20 School re-opens**

**23.10.20 Break up for October half term**

**02.11.20 School re-opens after half term**

**13.11.20 Training Day**

**18.12.20 Break up for Christmas Break**

**04.01.21 School re-opens after Christmas break**

### What should I already know?

By now you should have been contacted by your child(ren)'s new teacher for September. This should have been by email and telephone call. If you have not had contact with them, please email the year group email address (example: year1@parkspringprimary.co.uk) and we will be happy to help.



You should be in receipt of your child's end of year report. If you have not received this as yet, please email their current year group email address (the address you have received home learning from) and we will endeavour to get this to you as soon as possible.

### What will my school day be?

We are so excited to see you on Monday, 7 September 2020!

We have been really busy planning your new classrooms and making sure we have safe places for you to have fun and enjoy learning with us.



So that we can make sure we are all kept safe, we have changed the start and finish times for the day.

If you are in **years 1, 4 and 6** you will start the school day at **8.45am** and will be collected at **3.00pm**.

If you are in **years Reception, 2, 3 and 5** your school day will start at **9.00am** and you will be collected at **3.15pm**.

If you are in **Nursery** you will have already discussed if you will be coming to school Monday, Tuesday and half day Wednesday or half day Wednesday, Thursday and Friday and you should be aware of your start and finish times. If not please email [nursery@parkspringprimary.co.uk](mailto:nursery@parkspringprimary.co.uk).

If you need to attend breakfast club, (a letter has been sent home about this) you will be taken to your classrooms at 8.45am each day. Please note at this time we are not providing the After School Club provision and you will need to be collected at the times above. If you are in years 5 and 6 and your parents/cares are happy for you to do so, you may make your own way home at the end of your school day.

We understand that some of you have relatives who you live with in school and this may be hard for your grown up. Don't worry there will be lots of the Park Spring staff helping everyone to their classrooms and helping everyone get used to the new system. All children in the families will start at the earliest start time in your family and all children in the family will leave at the latest leaving time in your family.

Play times and lunch times will be in your year group bubble only.



#### Lunch times

- Nursery— 11.30am to 12pm (dining room)
- Reception—12.00noon to 12.30pm (dining room)
- Years 1 & 2—12.15pm eating in the classroom
- Years 3 & 4—11.50am eating in classroom
- Years 5 & 6—12.35pm eating in classroom

See Page 10  
for our new  
lunch menu

### **School Uniform - Book Bags – Water Bottles**

School uniform should be ordered online through the Goodies website (<http://gooddies.co.uk/>). Your order will not arrive until September.

If your child(ren) is going into Nursey and Reception they will be required to have a pair of pumps in school for all indoor activities. If you wish to purchase a pair these are available to purchase from the School Office on Friday 4 September 2020. The prices are between £3.20 and £4.25 a pair, dependant on size.

Suitable outdoor wear should be worn e.g. coats, sun hats, jumpers, water proof shoes.

For all other uniform queries please see our uniform policy on our website (<https://parkspringprimary.co.uk/parents/uniform/>).

### **PE Kit**

If you have PE on a specific day of the week you will need to come to school in your PE kit (please refer to the uniform policy) and will remain in your PE kit for the rest of the school day. PE will be outside so you will need to make sure you are warm. Your class teacher will let you know which day you are doing PE.

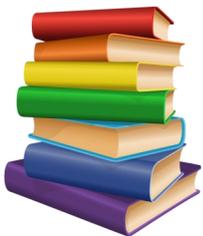
PLEASE LABEL ALL UNIFORM AND CLOTHING



### **Reading Books**

Your child will bring a reading scheme book home every Monday and this should be returned to school on Friday so that it can be put into quarantine over the weekend.

The reading record will be checked by your child's class teacher to ensure your child is reading three times a week at home.



Your child will also bring home a book to read for pleasure, they will have chosen from either their class or key stage library. When finished, this too should be returned to school on a Friday. **Unfortunately if either book is not returned on a Friday we will not accept it until the following Friday.**

Your child will be provided with a plastic book bag to transport their book in.

PLEASE RETURN YOUR CHILDS READING RECORD AND READING BOOKS FROM HOME IN THE FIRST WEEK OF TERM. THANK YOU

### **Medication and First Aid**

If you need to take any medicine and it can be taken less than 4 times a day, you **must** take this at home before and/or after school.

Medicine will not be kept in the school office and will be given to you in your classroom. If you have an inhaler this will also be kept in your classroom. Epi-pens will still be kept in the school office to keep them safe.

If you hurt yourself during the school day we will still be able to help you, but it might take a little longer as we will need to make sure we wear face masks and gloves.

Emergency situations will not be compromised.



### Personal Belongings

We know it is nice to bring things in for show and tell or to show your friends, but as we are being really sensible and safe we cannot let anyone bring any bags (including book bags) or personal items in to school.



EVERYONE will get a brand new school water bottle to keep at school and if you are in Years 2 to 6 you will get your own pencil case with everything you will need in it.

**Mobile phones will not be allowed in school.**



If personal items are brought into school they will be confiscated and held in quarantine for 72 hours.

### Can my grown up come in to school?

The school office is only a small space, and it is REALLY difficult to keep 2 meters away from each other. That means we cannot let more than one grown up at a time into the school office. It would really help us and keep us all safe if your grown up either emailed the office ([office@parkspringprimary.co.uk](mailto:office@parkspringprimary.co.uk)) with their questions or they are more than welcome to call (0113 2552526).



 Because we cannot see your grown up in the office, they will need to use their ParentPay account so they can pay for your lunches, milk money and trips. If they need more information please ask them to call the office.

If your grown up needs to speak with your teacher, currently they will not be able to do this when they drop you at school and pick you up, they can call the office or email the year group email (for example year 1 pupils/grown ups would email [Year1@parkspringprimary.co.uk](mailto:Year1@parkspringprimary.co.uk)).



### Car Parks



As part of our risk assessment we want to make sure we have room for everyone to come in and out safely. Both car parks (Wellstone Avenue and Swinnow Lane) will be closed. Unless there is a prior arrangement with school, you will not be allowed to park in the car parks.

### Bagels

We are really sorry but we will not be able to provide bagels in a morning. Please make sure you have a healthy breakfast before you come in to school, ready for a fun day of learning.



### How do I get in to school?

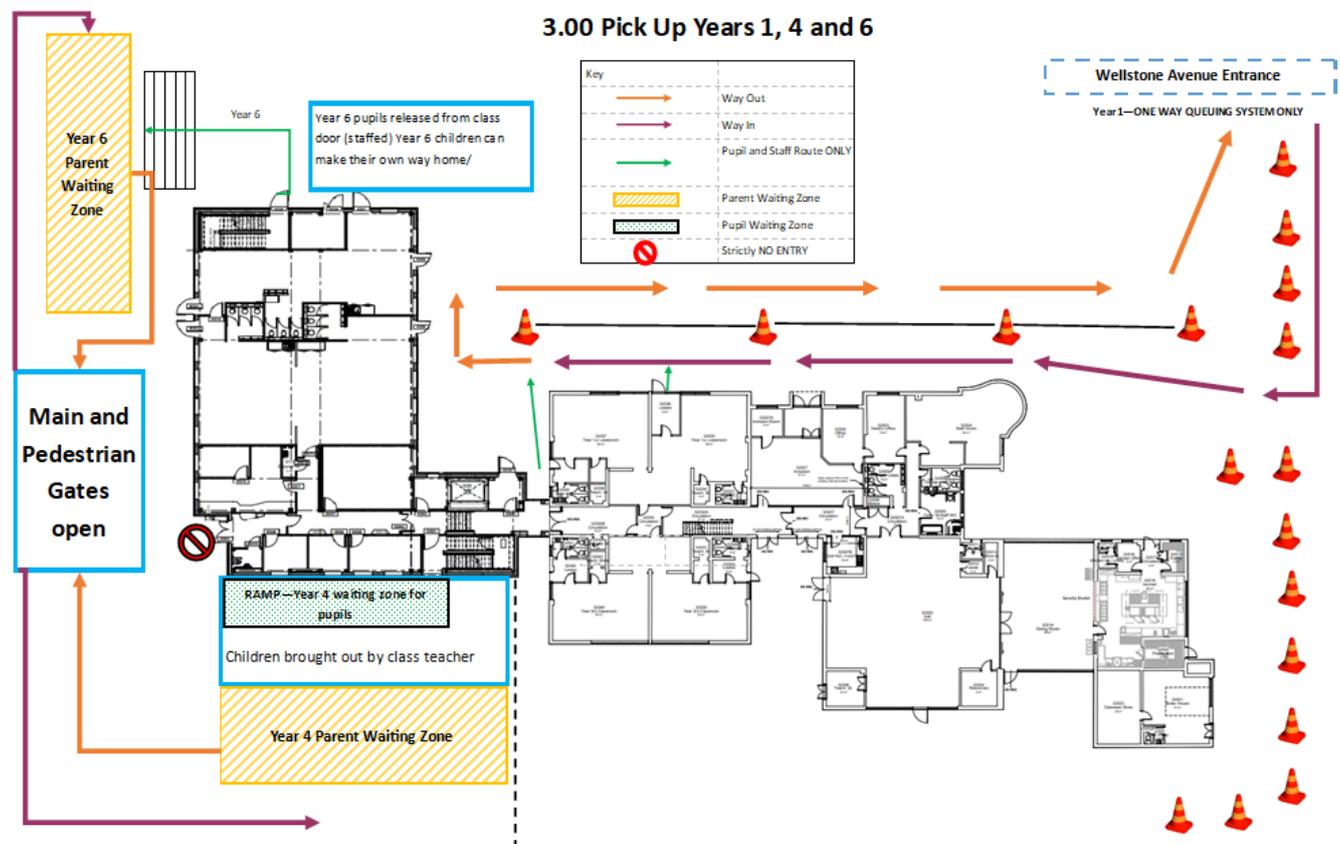
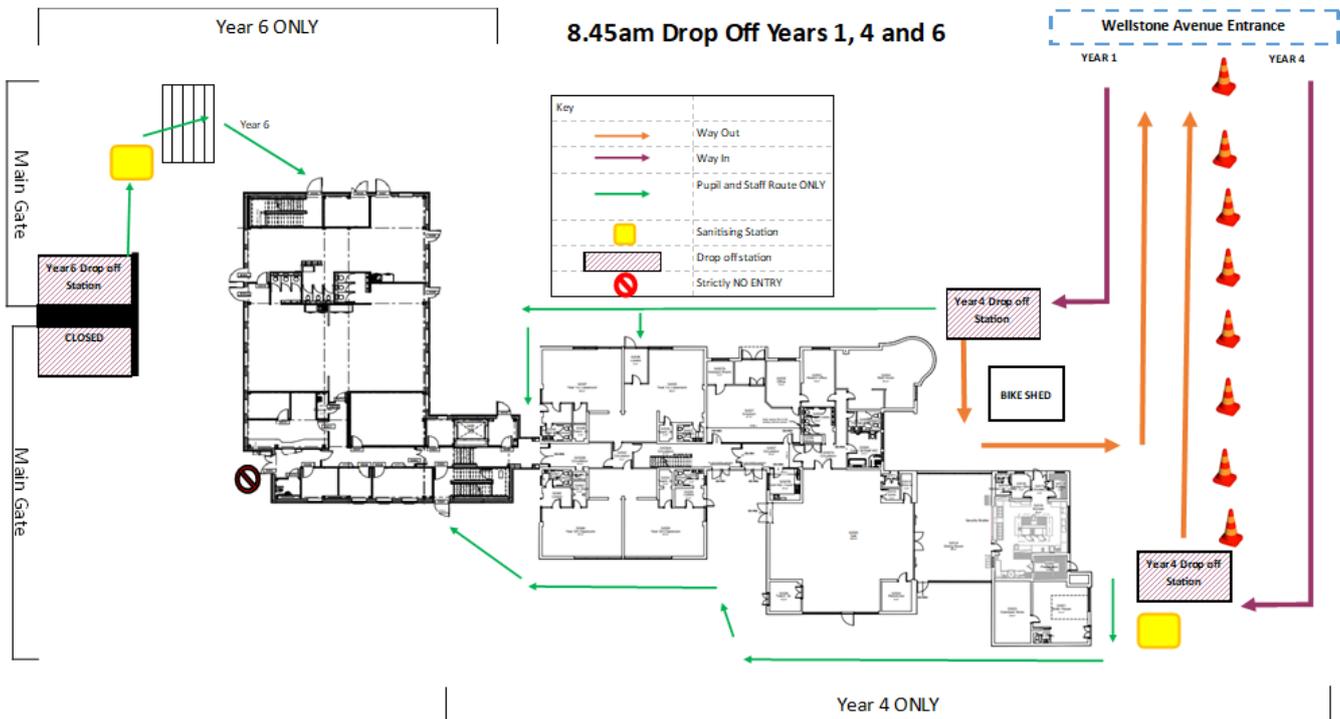
We have created the following video for you to watch and help to familiarise yourself with where you will need to go when you arrive at school.



<https://www.youtube.com/watch?v=DAYfoB0fjx8>

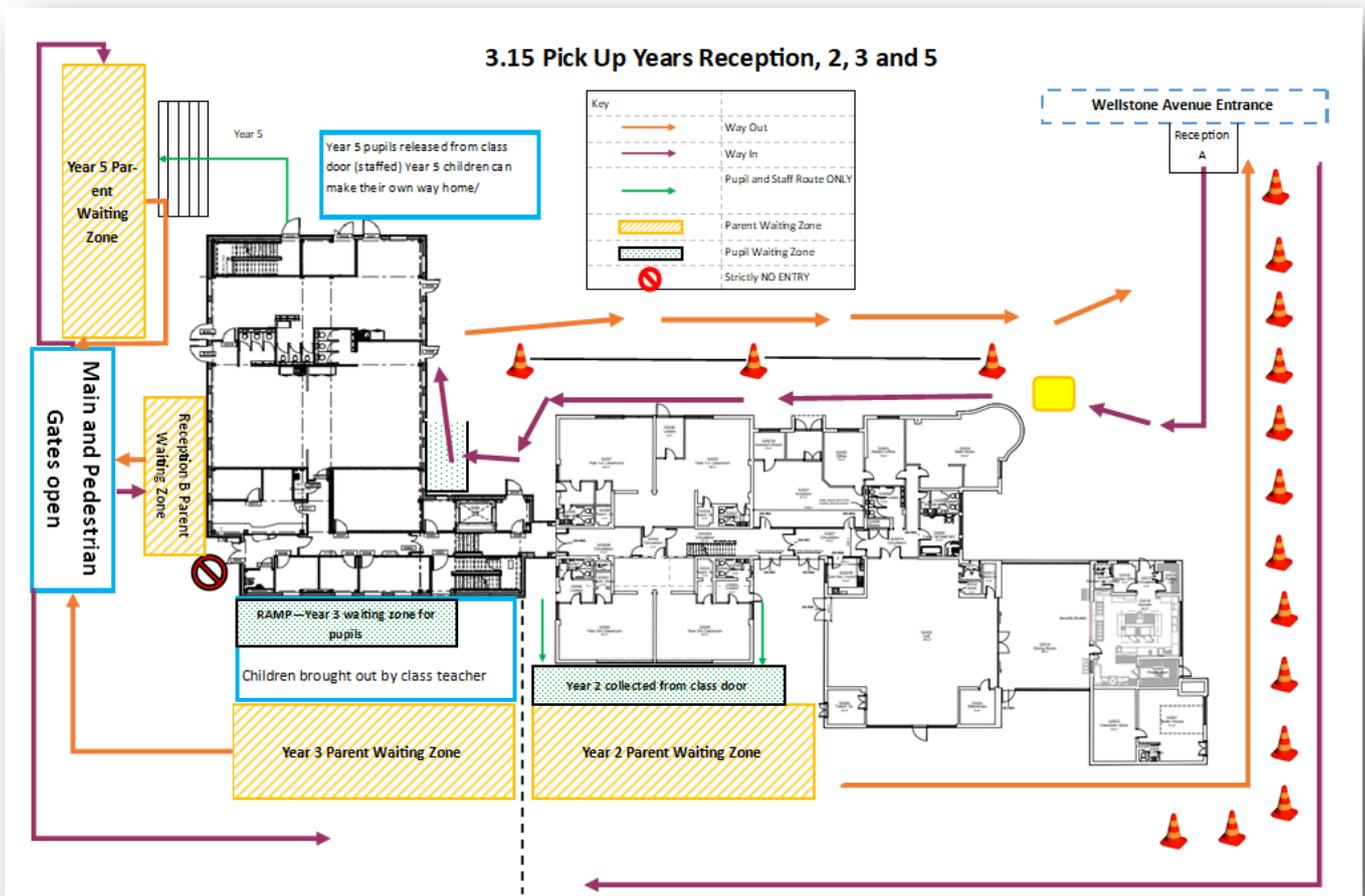
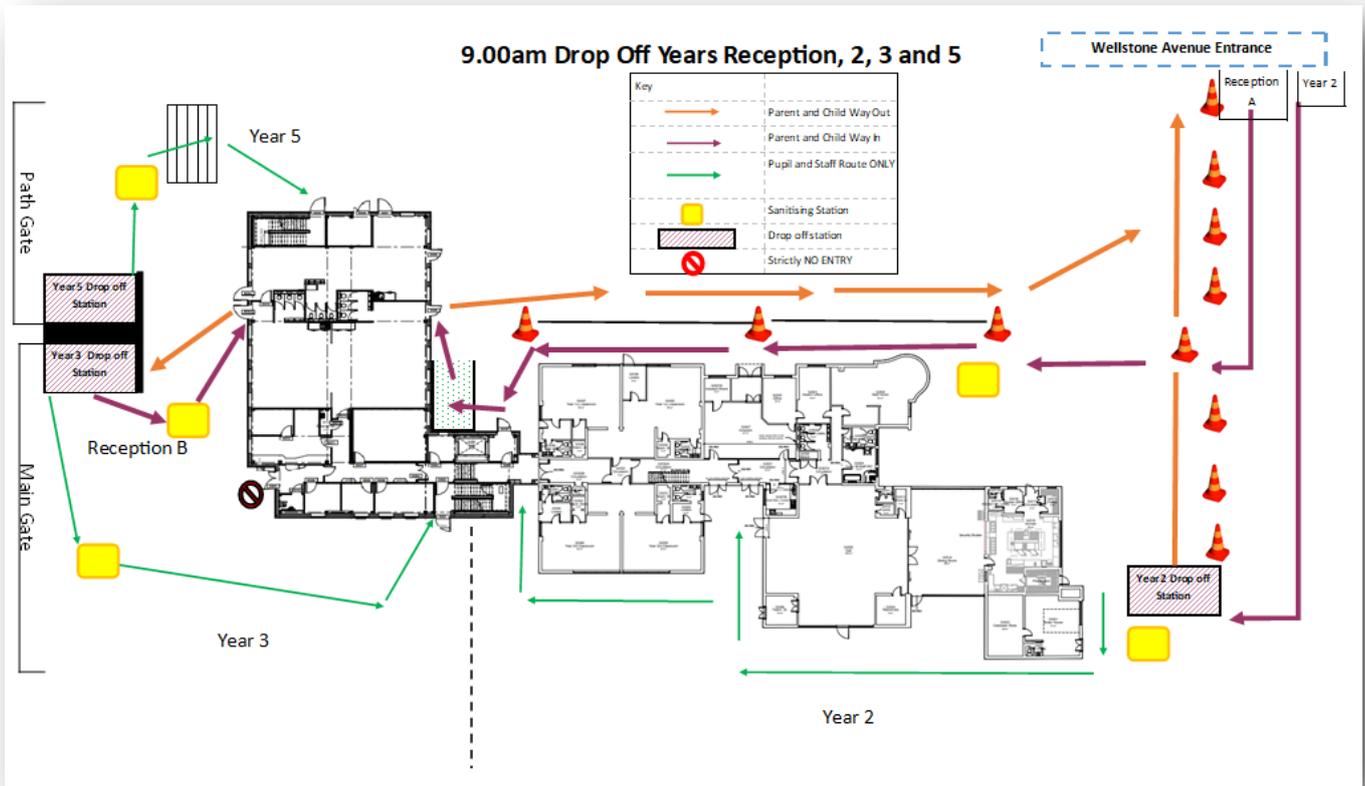
Use the plans on the following pages to help you navigate your route for your year group.

# Plans for Years 1, 4 and 6 Drop off and Pick Up Routes



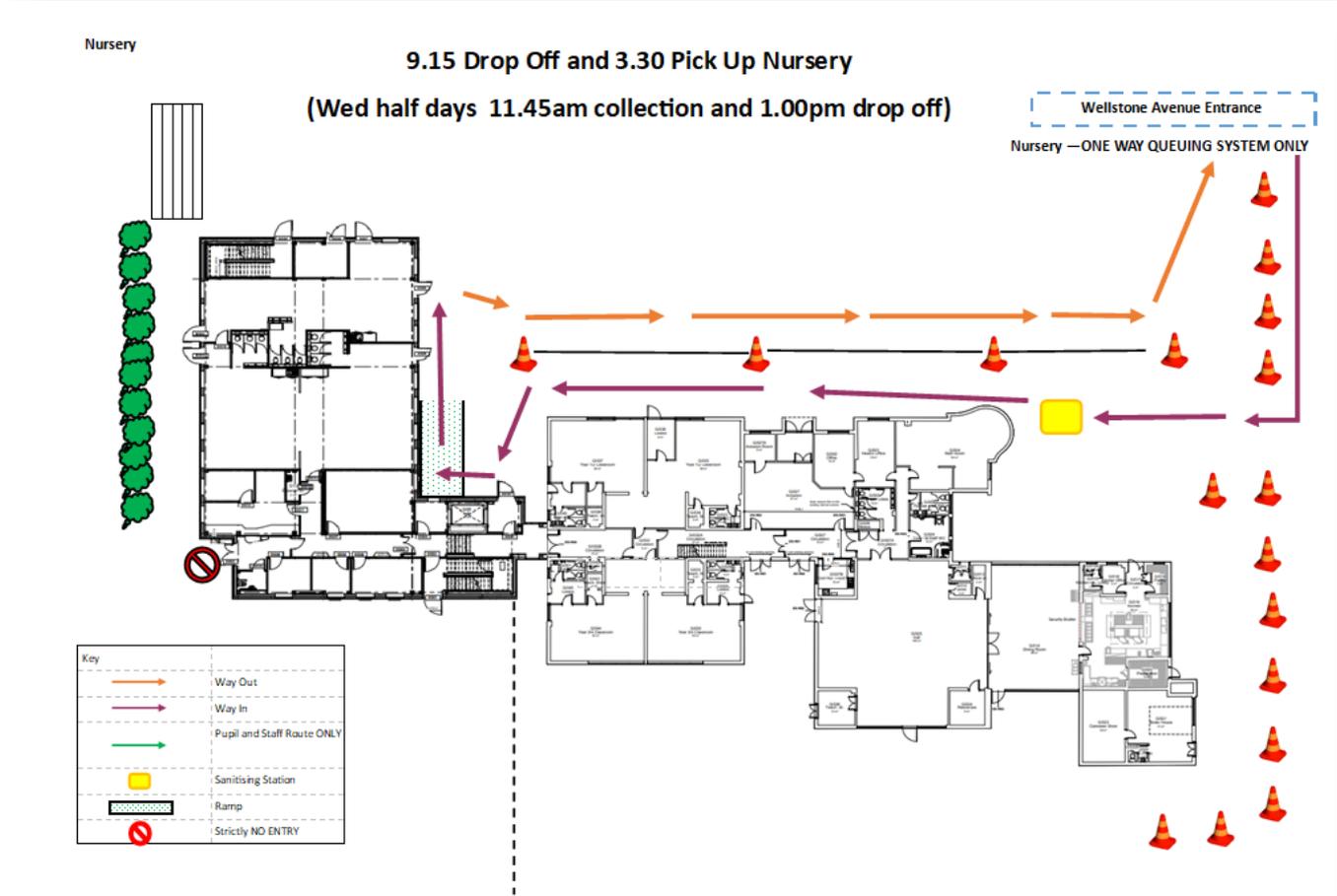
**Staff will be the ready to help!**

# Plans for Reception, Years 2, 3 and 5 Drop Off and Pick Up Routes



**Staff will be the ready to help!**

# Plans for Nursery Drop of and Pick Up



**Staff will be the ready to help!**

# DON'T SPREAD GERMS



# WASH YOUR HANDS

How can you stop coronaviruses spreading?

If you need to cough or sneeze



Catch it with a tissue



Bin it



Kill it by washing your hands with soap & water or hand sanitiser

You should wash hands with soap & water or hand sanitiser



After breaks & sport activities



Before cooking & eating



SCHOOL ETC.

On arrival at any childcare or educational setting



After using the toilet



Before leaving home



Try not to touch your eyes, nose, and mouth with unwashed hands



Do not share items that come into contact with your mouth such as cups & bottles



If unwell do not share items such as bedding, dishes, pencils & towels



# Lunch Menu



**Week 1: w/c 7/9/20 - 28/9/20 - 19/10/20 - 16/11/20 - 7/12/20 - 11/1/21 - 1/2/21**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Classroom Grab Bag 1</b>	Margherita Pizza with Jacket Wedges (v) Fresh Vegetable Sticks	Sausage Roll with Herby Jacket Wedges (ve) Fresh Vegetable Sticks	Burger with Jacket Wedges (v) Fresh Vegetable Sticks	Sausage Bap with Roast Potatoes Fresh Vegetable Sticks	Battered Fish Bap with Chips Fresh Vegetable Sticks
<b>Classroom Grab Bag 2</b>	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Herby Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Roast Potatoes Fresh Vegetable Sticks	Tuna/Cheese Bap with Chips Fresh Vegetable Sticks
<b>Desserts</b>	Vanilla Sponge Cake with Apple Wedges*	Fruity Flapjack with Apple Wedges *	Chocolate and Pear Brownie with Apple Wedges*	GoGo Strawberry Yoghurt	Iced Sponge with Apple Wedges*

**Week 2: w/c: 14/9/20 - 5/10/20 - 2/11/20 - 23/11/20 - 14/12/20 - 18/1/21 - 8/2/21**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Classroom Grab Bag 1</b>	Sausage Roll with Jacket Wedges (ve) Fresh Vegetable Sticks	Burger in a bun with Herby Jacket Wedges (v) Fresh Vegetable Sticks	Margherita Pizza served with Jacket Wedges (v) Fresh Vegetable Sticks	Sausage Bap with Roast Potatoes Fresh Vegetable Sticks	Crispy Salmon Fillet Bap with Chips Fresh Vegetable Sticks
<b>Classroom Grab Bag 2</b>	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Herby Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Roast Potatoes Fresh Vegetable Sticks	Tuna/Cheese Bap with Chips (v) Fresh Vegetable Sticks
<b>Desserts</b>	GoGo Strawberry Yoghurt	Vanilla Sponge Cake with Apple Wedges*	Apple Tray Bake with Apple Wedges*	Fruity Flapjack with Apple Wedges *	Chocolate Cake with Apple Wedges*

**Week 3: w/c: 21/9/20 - 12/10/20 - 9/11/21 - 30/11/20 - 4/1/21 - 25/1/21**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Classroom Grab Bag 1</b>	Sausage Roll with Jacket Wedges (ve) Fresh Vegetable Sticks	Margherita Pizza with Jacket Wedges (v) Fresh Vegetable Sticks	Burger in a bun with Jacket Wedges (v) Fresh Vegetable Sticks	Sausage Bap with Roast Potatoes Fresh Vegetable Sticks	Fish Finger Bap with Chips Fresh Vegetable Sticks
<b>Classroom Grab Bag 2</b>	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Jacket Wedges Fresh Vegetable Sticks	Tuna/Cheese Bap with Roast Potatoes Fresh Vegetable Sticks	Tuna/Cheese Bap with Chips Fresh Vegetable Sticks
<b>Desserts</b>	Berry Sponge Cake with Apple Wedges *	Chocolate Orange Cookie with Apple Wedges *	Vanilla Sponge Cake with Apple Wedges*	Fruity Flapjack with Apple Wedges*	GoGo Strawberry Yoghurt

\* All cookies and cakes are baked on site. If you require any information regarding Allergens please contact Catering Leeds Head Office - 0113 3782321

## Packed Lunches

All children are entitled to bring to school a healthy packed lunch instead of choosing a lunch provided in school.

## Meal Charges

School lunches are payable via ParentPay. The cost is £2.00 per day for nursery children and £2.10 per day for all other children.

Children in Reception, Year 1 and Year 2 automatically receive Universal Free School Meals.

If your child is eligible for Benefit Free School Meals they will be entitled to the above menu free of charge., however they may wish to bring a packed lunch to school which will not be subsidised.

If you think your child should be in receipt of Benefit Free School Meals and are not currently receiving them please email fsm4schools@leeds.gov.uk with your query.

## School calendar academic year 2020-2021

Holiday	Schools close	Schools open
Summer break		Monday 7 September 2020
Autumn mid-term	Friday 23 October 2020	Monday 2 November 2020
Christmas break	Friday 18 December 2020	Monday 4 January 2021
Spring mid-term	Friday 12 February 2021	Monday 22 February 2021
Easter break	Thursday 1 April 2021	Monday 19 April 2021
May Bank Holiday	Friday 30 April 2021	Tuesday 4 May 2021
Summer mid-term	Friday 28 May 2021	Monday 7 June 2021
Summer break	Tuesday 27 July 2021	

### Term length

Autumn 70 days

Spring 59 days

Summer 66 days

**Total 195 days**

### Bank Holidays include

Christmas 25 & 28 December 2020

New Year's Day 1 January 2021

Good Friday 2 April 2021

Easter Monday 5 April 2021

May Day 3 May 2021

Spring Bank 31 May 2021

August 30 August 2021

### Training Days

1. Friday 13 November 2020
2. Monday 18 January 2021
3. Friday 28 May 2021
4. Monday 26 July 2021
5. Tuesday 27 July 2021

WE CANNOT WAIT TO SEE YOU ALL SOON

Have a lovely school holiday