



Park Spring Primary School

"Achieving Together"

14 October 2016

Dear Parent/Carer

Parents Consultation Evenings

There will be an opportunity for parents/carers of all children in school to discuss their child's progress on Wednesday 9th November and Thursday 10th November, 2016.

We hope that all parents/carers will try to come into school for one of the Parents Consultation Evenings. It is important for you to make an appointment especially:-

- If you have any concerns about academic or social progress
- If you did not manage to come to the last Parents Consultation Evening. Please **DO** try to come this time so that you can be brought up to date with the targets teachers feel are appropriate for your child and how, together, we can help him/her attain them.

If you wish to see your child's class teacher please indicate clearly which of the following sessions you would prefer.

Session 1	3.30pm - 5.00pm	Wednesday 9 th November
Session 2	5.00pm - 7.00pm	Thursday 10 th November

Should you have some other particular concern or issue you wish to discuss about school routines, policies or procedures and would like to make an appointment to see the Headteacher or SENCO please contact the school office.

Yours sincerely

R Horan
Headteacher

Parents Consultation Evening Reply slip

Name..... Class

I would like to see the class teacher during session **Wed.9th Nov** [] **Thurs.10th Nov** []
Please tick for your choice of session

Please arrange this appointment close to the time for my/our other child/ren in class/es

Signed:..... Parent/Carer